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# STUDENT TRANSPORTATION BOARD

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IMU CHARTER ROOM

7PM

SEPTEMBER 15, 2014

Members Present –Elliot Cheek, Zach Haller, Conor McGraw, Hannah Catt, Andrew Ireland, Jose Mitjavila, Jenna Jefferson, Jim Grandorf, Perry Maull

Staff Present – Brian Noojin, Daniel Hankins

## SUMMARY MINUTES

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1. Call to Order – Vice Chair Elliot Cheek called the meeting to order at 7PM
2. Introductions of Members, Staff, and Guests
3. Approval of Agenda -The agenda was approved with no changes by unanimous consent.
4. Approval Meeting Minutes- Perry Maull said he would put the April 2014 minutes on the October meeting agenda.
5. Elliot Cheek nominated Jose Mitjavila for Chair. Seconded by Zach Haller. Jenna Jefferson nominated Andrew Ireland. Jose Mitjavila was elected as Chair by majority hand vote. Jenna Jefferson nominated Andrew Ireland to be Vice-Chair. Seconded by seconded by Hannah Catt. There were no other nominations. Andrew Ireland was elected Vice-Chair unanimously.
6. Perry Maull – presented the FY 2014 ridership for the first two weeks of class. Tough to determine from the sample size, but has declined a small amount. There was an increase in service with the X route by 16 hours but no increase in ridership.
7. Perry Maull – presented the FY 2014 financial report. The data confirmed that the department is within the given constraints and are in a stable position. He also pointed out that expenses for vehicle maintenance have really gone up in comparison to prior years because of the ongoing bus rehab project.
8. Perry Maull – presented an update on the bus rehab project. He also showed the contract agreement and the actual billing from Coach Crafters for each bus. The 1999's, due to scarcity of parts and severe rusting, billed for more than their original agreement, thus reinforcing to stop the project for the remaining buses from that year. However, the contract agreement for the buses that were rehabbed from more recent years have actually been credited and billed for less.

9. Daniel Hankins – presented the Draft Strategic Plan. This was a proposal for the STB to gain an understanding of the internal operations and management that is within Campus Bus.
10. Comments by Members and Guests— Complaints of the D - Route. A representative from the Apartment Family Student Council spoke against discontinuing service during class break periods when classes are not in session.
11. Next Meeting: Monday October 20, 2014 at 7 PM- Charter Room, IMU
12. Chair Mitjavila adjourned the meeting at 8:15 PM.